

ACCEPTABLE USE OF IT FOR PUPILS POLICY

Chapel en le Frith C of E VC Primary School

DATE AGREED	REVIEWED ON	NEXT REVIEW	COMMITTEE	MINUTE NO	SIGNED
16.10.12	05.05.16	T5 2019	Teaching and Learning	7vi	
	24.01.19	T3 2022	Teaching and Learning	5	

CHAPEL EN LE FRITH C OF E VC PRIMARY SCHOOL

ACCEPTABLE USE OF ICT POLICY - PUPILS

The purpose of Internet access within the school is to develop children's ICT capability and raise educational standards.

E Mail

- Any pupil wishing to send and receive email must agree that;
- Communication with persons and organisations will be managed to ensure an appropriate educational use, and that the good name of the school is maintained
- Forwarding chain email is not allowed
- Pupils may be asked to send email as part of a lesson, but will not have, and may not use their own external email account.

Email must be approved by a teacher, or other adult, before being sent.

Internet

In common with other media, such as magazines, books and video, some material available via the Internet is unsuitable for pupils. The school will take all reasonable precautions to ensure that users access only appropriate material.

It is not possible to guarantee that particular types of material will never appear on a screen. Neither the school nor Derbyshire County Council can accept liability for the material accessed, or any consequences thereof. (From November 2012) the school has access to filter settings and adjustments can be made when required.

During research projects on the Internet the children may use approved links to websites that are listed within links section on the school website

Staff will assess new sites before allowing pupils to access them. Pupils will be given the skills needed to safely use the internet and what to do if they have any issues or concerns.

Pupils will be expected to follow the guidelines laid down for them at all times.

We will occasionally publish photographs of children and their work onto the school's website. This will be only for children for whom written permission has been obtained by the school.

Any reference within a piece of work to children's surnames, addresses, and other contact details will be edited out before publication.

Guidelines for Responsible Internet Use In School

The school has installed computers that allow Internet access to help with our learning.

These guidelines will keep you safe and help us be fair to others.

I will only use the Internet when I have been given permission

I will use the computers only for schoolwork and homework

I will not bring in memory sticks from outside school

I will only send email to people when my teacher has approved it by using year groups email address

Any messages I send will be polite and responsible

I will not give out my surname, home address, phone number, or any other information about myself or my family

I will not arrange to meet anybody who sends me an email

I will let a teacher know if I find any unpleasant pictures or writing. What I tell the teacher will be treated with discretion

I understand that the school will from time to time check the computer files, and may watch me while I visit Internet sites

Guidelines will be displayed in each classroom